Privacy notice for visitors to the dormitories of the UNWE

University of National and World Economy (hereinafter referred to as "Controller", "the University" or "we") performs its activities in accordance with the Bulgarian Law of high education decree, Bulgarian Personal Data Protection Act and the EU Regulation 2016/679 of the European Parliament and the Council of 27 April 2016 on the protection of individuals in regard to the processing of personal data and on the free movement of such data. This document aims to inform you about all aspects of the collection and processing of your personal data by the University and the rights you have, in relation to that processing.

Information regarding the Data Protection Officer

"Vladimirov Kiskinov" Attorneys at Law, e-mail: <u>DPO@vladimirov-kiskinov.eu</u>, + 359-2-988-18-28, website: <u>www.vladimirov-kiskinov.eu</u>, City of Sofia, Naiden Gerov St. No. 6, Floor 4, Office 7

Information regarding the Controller:

University of National and World Economy, BULSTAT 000670602, address 1700 Sofia, Student district "Hristo Botev", UNWE, phone number: (02) 8195 515; (02) 962 53 05

What personal data, for what purposes and on what grounds does the University collect and process for you as visitors and guests of the dormitories?

The University of National and World Economy collects and processes your personal data in regard with the access control on the territory of the University's dormitories on the grounds of Art. 6, para. 1, letter "d" and letter "e" of Regulation (EU) 2016/679 (GDPR), and more specifically for the purpose of protection the vital interests of the boarders and residents of the University's dormitories.

In order to implement a transit regime on the territory of the dormitories, the University collects and processes the following data from you as an external person, a visitor to the University dormitories:

Your name, the first six digits of your social security number/PIN, personal image, the name of the dormitory resident you are visiting and their room - the University processes this personal data for the purposes of:

- Individualization of the guest/visitor;
- Performance of security on the territory of the dormitory;
- Protection of the vital interests of the residents and employees of the University in the dormitory;

The University shall not process more data than is necessary for the purposes of implementation of security measures on the territory of the dormitory.

The University stores the collected personal data for a period of no longer than 1 year and destroys them after the expiry of this period.

How does the University store your personal data?

The University stores your personal data in a secure environment with controlled access, as having taken adequate measures to prevent unauthorized access or loss of your information, breaches in our information systems, data destruction, etc. In the event of an identified risk of a breach of the protection of your personal data, we would take the necessary measures and notify you in a timely manner.

What rights do you have regarding your personal data that the University processes?

You can request that the University grant you an access to the personal data processed for you, request correction or completion of the information about you, receive the data processed for you in a machine-readable format, object to the processing of your data, request to be limited their processing, as well as withdraw your consent to processing or request that all data about you be deleted, if the conditions and legal prerequisites for this are present.

You can exercise your rights by making a request by email or in person at the University of National and World Economy.

You have the right to file a report or complaint in case of concerns about a violation of your rights to the protection of personal data to the competent regulatory body: Commission for the Protection of Personal Data, Sofia 1592, "Prof. Tsvetan Lazarov" No. 2, www.cpdp.bg.

Who can we share your personal data with?

The University processes your personal data as an administrator and, if necessary and solely for the purposes of performing its activities, may transfer your personal data to third parties - processors of personal data. Your data, collected during the implementation of transit regime on the territory of the dormitory, is collected and processed by a specialized security company, which processes your data as a processor of personal data commissioned by the University.

It is possible at the request of a state or judicial authority, as well as in the presence of a legal obligation, that the University may disclose your personal data, including for the purposes of national security.